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DEPARTMENT OF EDUCATION OF PORTO RICO
Office of the Commissioner
San Juan

Circular Letter No. 267

January 3, 1906.

To Superintendents,

Gentlemen:-

Inquiries having been made in this office as to whether teachers who desire to take the examination prescribed by the Department in January may be permitted to close their schools during the day for such examination, I beg to call your attention to the rule prescribed by this Department, which is as follows: "Superintendents will approve as applicants for examination all properly qualified persons who may be teaching school within their districts. He will notify them to close their schools on such days and will recommend to the Department the payment of salary for the days thus absent. This Department will act upon his recommendation, provided that the 15 days leave of absence with pay which is the practice of the Department to allow the teachers has not been exceeded." If leave of absence with pay is granted by the Department, the days so absent will be counted as forming a part of the 15 days which is the maximum leave granted with pay in any one school year.

Very respectfully,

(Signed) Roland P. Falkner
Commissioner of Education

MWK 1370